



KEMENTERIAN SUMBER ASLI DAN KELESTARIAN ALAM

MANUAL PENGGUNA

DAFTAR PENGGUNA

KANDUNGAN

1. PENGESAHAN PROFIL 1
2. PENDAFTARAN MENGGUNAKAN DOE FILE NO 2
3. PENDAFTARAN TANPA DOE FILE NO 4

1. PENGESAHAN PROFIL

Profile Verification

Are you a premise with DOE File Number and have registered with previous eSWIS System?

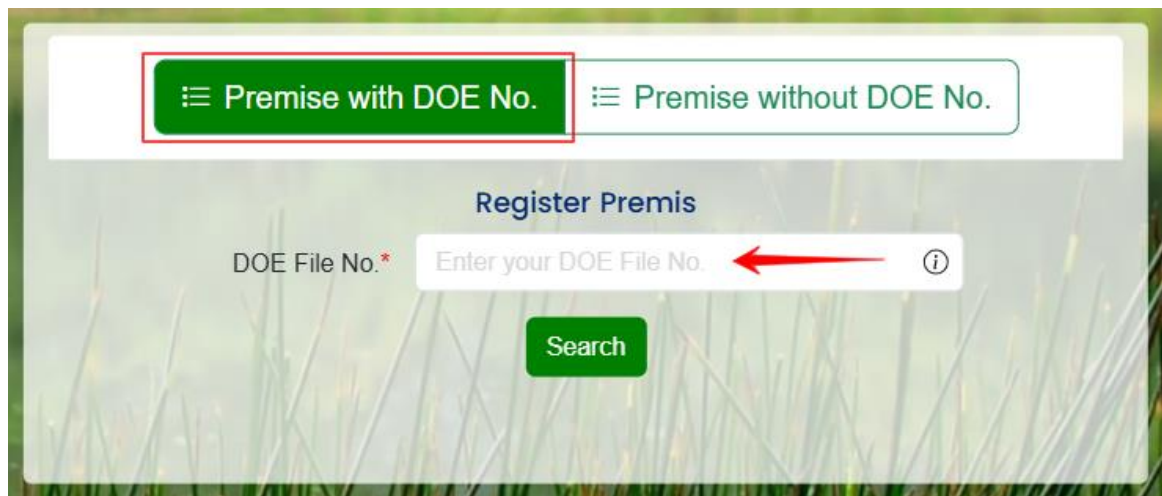
Yes No

If you never register with previous eSWIS System or has registered without DOE File Number (e.g government agency), please click [here](#)

Please click the button below to start your registration process

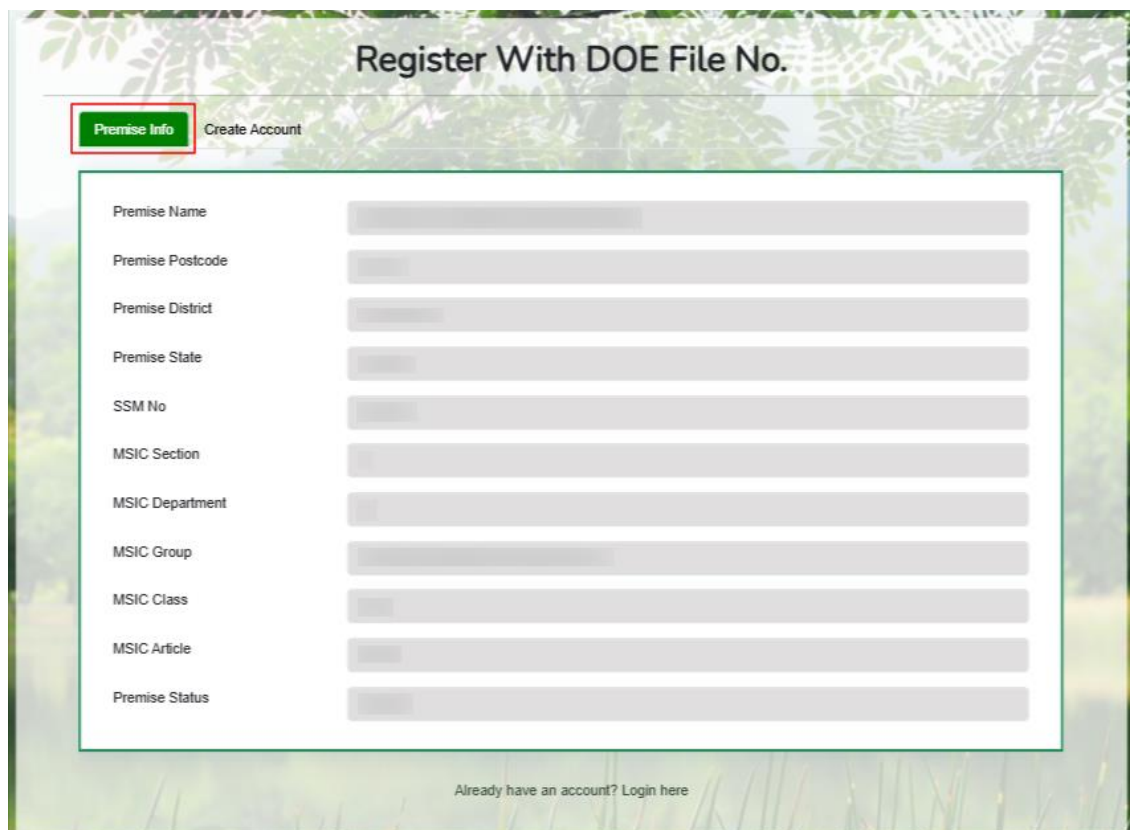
1. Pengguna yang ingin mendaftar di dalam Sistem eSWIS perlu membuat pengesahan sama ada pernah mendaftar pada Sistem eSWIS yang lama.
2. Klik butang **Yes** bagi premis yang pernah mendaftar di Sistem eSWIS yang lama atau klik butang **No** bagi premis baharu yang belum pernah mendaftar di dalam Sistem eSWIS.
3. Klik butang **Register**.

2. PENDAFTARAN MENGGUNAKAN DOE FILE NO



The screenshot shows a registration interface with two tabs: "Premise with DOE No." (highlighted with a red box) and "Premise without DOE No.". Below the tabs is the heading "Register Premis". A form field labeled "DOE File No.*" contains the placeholder text "Enter your DOE File No." and an information icon. A red arrow points to the input field. Below the field is a green "Search" button.

1. Masukkan maklumat **DOE File No** dan klik butang **Search**.
2. Sekiranya carian berjaya, semak maklumat premis pada paparan tab **Premise Info** yang dipaparkan.

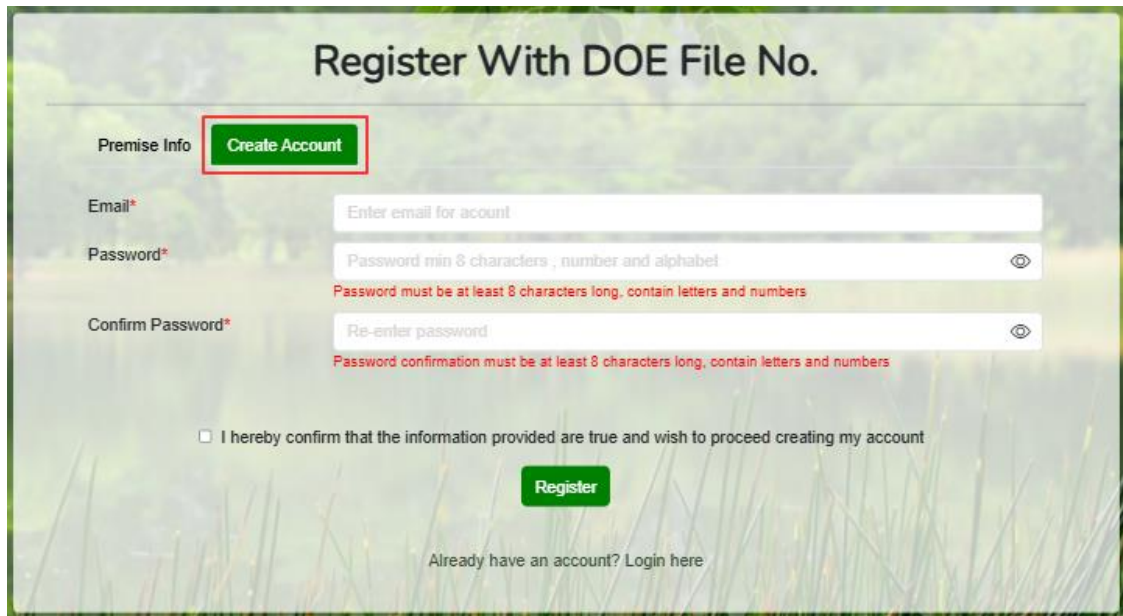


The screenshot shows the "Register With DOE File No." page. At the top, there are two tabs: "Premise Info" (highlighted with a red box) and "Create Account". Below the tabs is a form with the following fields:

Premise Name	<input type="text"/>
Premise Postcode	<input type="text"/>
Premise District	<input type="text"/>
Premise State	<input type="text"/>
SSM No	<input type="text"/>
MSIC Section	<input type="text"/>
MSIC Department	<input type="text"/>
MSIC Group	<input type="text"/>
MSIC Class	<input type="text"/>
MSIC Article	<input type="text"/>
Premise Status	<input type="text"/>

At the bottom of the form, there is a link: "Already have an account? Login here".

3. Klik pada tab **Create Account**.
4. Masukkan maklumat berikut dan klik butang **Register**.
 - ✓ **Email**
 - ✓ **Password**
 - ✓ **Confirm Password**

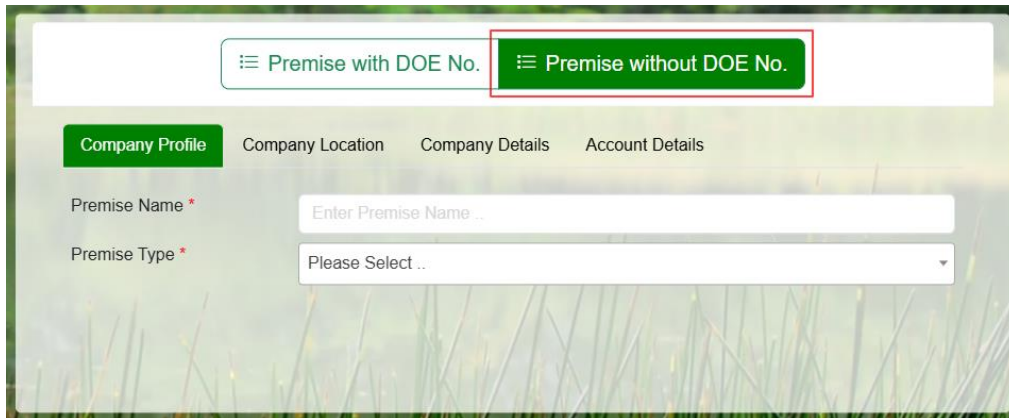


The screenshot shows a registration form with the following elements:

- Title:** Register With DOE File No.
- Navigation:** A tab labeled "Premise Info" and a highlighted "Create Account" button.
- Fields:**
 - Email*:** Input field with placeholder "Enter email for account".
 - Password*:** Input field with placeholder "Password min 8 characters , number and alphabet" and a visibility icon. Below it is a red error message: "Password must be at least 8 characters long, contain letters and numbers".
 - Confirm Password*:** Input field with placeholder "Re-enter password" and a visibility icon. Below it is a red error message: "Password confirmation must be at least 8 characters long, contain letters and numbers".
- Confirmation:** A checkbox with the text "I hereby confirm that the information provided are true and wish to proceed creating my account".
- Buttons:** A green "Register" button.
- Footer:** A link "Already have an account? Login here".

3. PENDAFTARAN TANPA DOE FILE NO

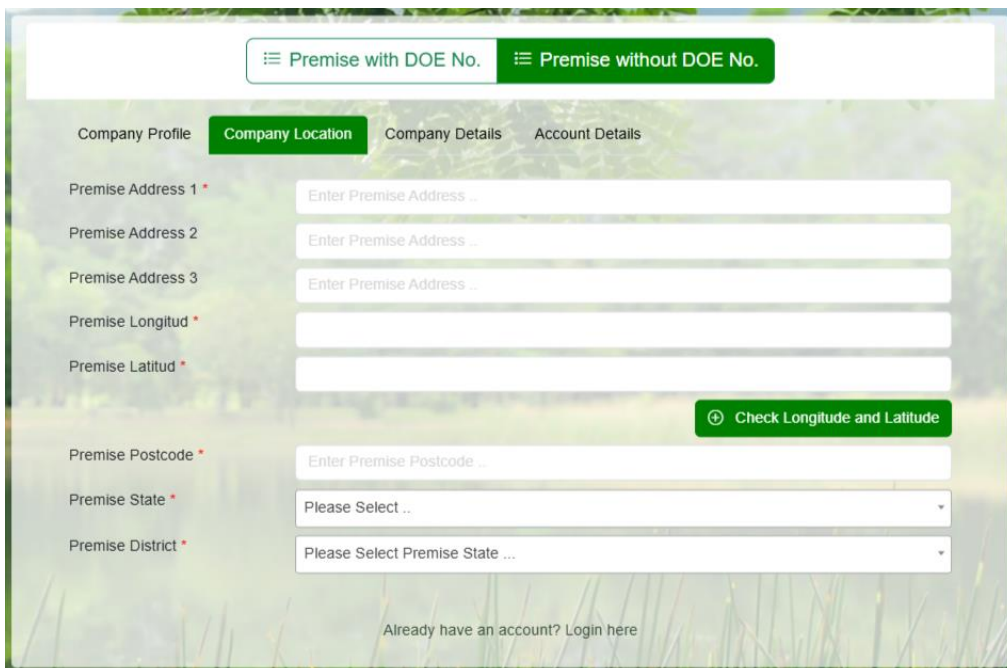
1. Masukkan maklumat berikut:



The screenshot shows a registration form with two tabs: "Premise with DOE No." and "Premise without DOE No.". The "Premise without DOE No." tab is selected and highlighted with a red box. Below the tabs, there are four sub-tabs: "Company Profile", "Company Location", "Company Details", and "Account Details". The "Company Profile" sub-tab is active. The form fields include "Premise Name *" with a text input field containing "Enter Premise Name .." and "Premise Type *" with a dropdown menu showing "Please Select ..".

a) Company Profile

- ✓ Premise Name
- ✓ Premise Type



The screenshot shows the same registration form, but the "Company Location" sub-tab is active. The form fields include "Premise Address 1 *" through "Premise Address 3 *" with text input fields containing "Enter Premise Address ..". Below these are "Premise Longitud *" and "Premise Latitud *" with text input fields. A green button labeled "Check Longitude and Latitude" is positioned to the right of these fields. Below are "Premise Postcode *" with a text input field containing "Enter Premise Postcode ..", "Premise State *" with a dropdown menu showing "Please Select ..", and "Premise District *" with a dropdown menu showing "Please Select Premise State ...". At the bottom, there is a link: "Already have an account? Login here".

b) Company Location

- ✓ Premise Address 1
- ✓ Premise Longitud
- ✓ Premise Latitude
- ✓ Premise Postcode
- ✓ Premise State
- ✓ Premise District

Premise with DOE No.
 Premise without DOE No.

Company Profile Company Location **Company Details** Account Details

Premise Detail

ROB/ROC No.

EIA File No. (if applicable)

PBT License No.

Phone No. *

Fax No.

Person In Charge (PIC) Detail

PIC Name *

PIC Phone No. *

PIC Position *

[Already have an account? Login here](#)

c) Company Details

- ✓ Premise Detail
 - ROB/ROC No.
 - EIA File No.
 - PBT License No.
 - Phone No.
 - Fax No.

- ✓ Person in Charge Detail
 - PIC Name
 - PIC Phone No
 - PIC Position

- ✓ MSIC
 - MSIC Section
 - MSIC Division
 - MSIC Group
 - MSIC Class
 - MSIC Item

☰ Premise with DOE No. ☰ Premise without DOE No.

Company Profile Company Location Company Details **Account Details**

Email *

Password * 👁
Password must be at least 8 characters long, contain letters and numbers

Confirm Password * 👁
Password confirmation must be at least 8 characters long, contain letters and numbers

I hereby confirm that the information provided are true and wish to proceed creating my account

Register Company

Already have an account? [Login here](#)

d) Account Details

- ✓ Email
- ✓ Password
- ✓ Confirm Password

2. Setelah selesai mengisi semua maklumat yang diperlukan, tekan pada pengesahan profil dan klik pada butang **Register Company** untuk melengkapkan pendaftaran.
3. Pemohon akan menerima notifikasi emel pendaftaran telah berjaya dilakukan dan perlu klik pada pautan yang diberikan untuk mengesahkan pendaftaran.

